

The Graduate Council met on Monday, November 12, 2007 at 2:30p.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, James Buggy, Xiaomin Deng, Stan Dubinsky, Gregory Hand, JoAnne Herman, Satish Jayachandran, Louise Jennings (for Josh Gold), Zach Kelehear, Barry Markovsky, Lucia Pirisi-Creek, William Rivers (for Andrew Shifflet), James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt and Lynn Zoch

Graduate Council members absent: Scott Huebner

Graduate School Representative: James Buggy and Teresa Smith

Provost Office Representative: Aileen Trainer (Absent)

No Report.

NOTE: These minutes will become final on December 10, 2007, if not challenged.

1. Chair's remarks (Naomi Farber)

The meeting was called to order.

Specific remarks:

For the next meeting, the Council should consider offering health insurance to Graduate Students. This was a recommendation presented by Chris Ebert when she was Dean of the Graduate School.

2. Approval of minutes (Minutes of the October 8, 2007)

Minutes of 10/8/2007 were approved by acclamation.

3. Report of the Graduate Dean (Jim Buggy)

Professor Buggy welcomed the new Graduate Council members.

A committee formed by the Provost's Office will review the role of the Graduate School. It is plausible that this committee may find that the Graduate School should be more research-based, should offer (or enhance) stipends, should provide Graduate Housing, or should develop a Graduate Student Center. Dr. Buggy will encourage interaction between the Provost's Committee and the Graduate School staff. The Graduate School will present the committee's findings to the Graduate Council when the committee's work is completed and discuss how to proceed.

Professor Buggy presented an overview of the EMAS Recruiting System. He indicated that this application will centralize and improve the recruitment process. Two representatives from the EMAS vendor will visit The Graduate School between on November 19th and 21st to present details about the software and its use.

Professor Buggy also reported on his travel to recruit students from the Washington, DC area. While there, he also met with representatives from the New York Embassy and an International Funding Agency.

Professor Buggy reported on other recruiting activities of the Graduate School. Dale Moore recently traveled to Thailand to recruit graduate students for USC. Dale Moore also made a recruiting trip to Libya with George Voulgaris. George reports that 4000 students a year are given funding from the Khadafy Foundation and the Minister of Education to attend Colleges and Universities worldwide. USC was *the only* American University at the event.

4. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Zach Kelehear)

Professor Kelehear presented a course change proposal for ARTE 705.

College of Arts & Science

Department of Art Education

Course Change Proposal: **FROM:** <u>ARTE 705</u> Program Development in Art (3) Strategies that promote the infusion of interactive computer technologies (hypermedia) into the curricular designs of public school art programs.

To: <u>ARTE 705</u> Program Development in Art (3) Comprehensive studies of curriculum designs and methods, methods and technologies from modernist to postmodernist assumptions in elementary and high school art education programs. [Prereq: N/A] [Restricted to: None] [Effective: Spring 2008]

This course was voted on and approved by the committee.

5. **Report of Science, Math, and Related Professional Programs Committee** (Ognian Trifonov)

Professor Ognian reported on a new interdisciplinary program proposal, Certificate of Graduate Study in Health Communication, submitted jointly by: the Department of Health Promotion, Education, & Behavior, the School of Journalism & Mass Communications, and the School of Library & Information Science.

Professor Van Scoy asked that verbiage on page 12 be changed. Professor Zoch noted a similar wording issue on page 14. Professor Ognian stated that the subcommittee will make the recommended changes, and with those provisions, the Certificate was voted on and approved by Graduate Council. This one sentence change on both pages 12 and 14 are to read "Qualified individuals can take the certificate as a stand alone program or in conjunction with another degree."

6. Report of the Petitions and Appeals Committee (JoAnne Herman)

Professor Herman reported an editorial error in the course number of new course proposal NURS 504, which had been voted on and approved at the October 8, 2007 meeting. It should be renumbered NURS 505.

7. Report of the 500/600 Level Courses Committee (Jim Buggy)

Professor Buggy approved the editorial correction the new course NURS 504 to NURS 505.

8. Other Committee Reports

Professor Farber reported that the first Policies and Practices Meeting was held on October 9, and that issues such as standardizing admissions requirements, TOEFL, minimum standard requirements for the GRE and specific admission criteria are under review by the Committee.

Professor Bickle, Chair of the Program Review Committee, confirmed that other members on that Committee are Satish Jayachandran and Mike Wyatt.

9. Old Business

10. New Business

Professor Dubinsky presented a proposal to adopt form G-DDA (Dissertation Defense Announcement). This form would publicize dissertation defenses and increase visibility. He stated that type of form this was recommended by the USC Research Office. After discussion by the Council, form G-DDA was approved.

11. Good of the Order

The order is good.

The next meeting will be December 10, 2007

12. Adjournment

Adjourned at 4:00pm

Standy Bubinsly

Stan Dubinsky, Secretary

c: President Andrew A. Sorensen Provost Mark P. Becker Deans Department Chairs Graduate Directors Barbara Blaney, University Registrar Jodie Morris, Office of the Registrar Gail Stephens, Office of the Registrar Thom Harman, University Publications Nancy Floyd, Office of Institutional Assessment and Compliance