

GRADUATE COUNCIL MINUTES October 23, 2017

The Graduate Council met on Monday, October 23, 2017 at 2:00PM in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Dirk den Ouden, Chair; Drs. Swann Adams, Bobby Brame, Jr., Matt Childs, Maks Chruszcz, Rick Creswick, Jean Ellis, Douglas Pittman, Konstantin Pollok, Sirivatch Shimpalee, Collin Webster, and Kellee White.

Graduate Council members absent: Drs. Drucilla Barker, Cathy Brant, Maryah Fram, Sali Li, Tom Regan, Scott White, and Matthew Owens, GSA Representative.

Graduate School Representatives: Dr. Cheryl Addy (excused), Dr. Murray Mitchell (Secretary), Dr. Heather Brandt, Dale Moore (excused), and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Hiram McDade (COMD), Dr. Kristen Starnes-Ott (Nursing), Dr. Scott Vandervelde (Business) and Andy Graves (Office of the Registrar)

NOTE: These minutes will become final on November 27, 2017 if not challenged.

- 1. **Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)
 The meeting was called to order at 2:00 pm, and the agenda was unanimously approved.
- 2. **Approval of the** Minutes from September 25, 2017. The minutes were reviewed electronically and approved by the Graduate Council. A copy is available on The Graduate School website at: http://app.gradschool.sc.edu/gradcouncil/minutes.asp
- Report of the Chair (Dirk den Ouden) No report.
- 4. **Report of the Dean of Graduate School** (Cheryl Addy)
 Dean Addy was unable to join us for this meeting; she is obliged to attend the SEC Academic Leadership
 Development program meeting October 23-25 at Louisiana State University. She has offered some comments:

As most of you may already be aware, earlier this month we lost one of our graduate students to an

apparent suicide; and on Friday we lost another student, apparently to natural causes. Please share with all of your colleagues, the importance of monitoring students for signs of anxiety/distress and make gentle referrals for help as needed. This reminder is intended to help prevent incidents, if at all possible, but also to help those left behind to cope with the aftermath of such sudden losses. Graduate students and their spouses are eligible for student health center services—there is a fee for service for spouses, depending on insurance.

Dr. Addy also reported a productive meeting with President Pastides, Vice President for Student Affairs, Vice Provost and Dean of Students, Dennis Pruitt, Dr. Beck and Dr. Mann from Student Health Services, Senior Associate Vice President for Student Affairs and Academic Support, Stacey Bradley, and representatives from the Student Government Association and the Graduate Student Association met last week to discuss access to services. Consensus was that better communication is critical, trying to minimize any stigma and for all (students, faculty, staff) to be alert to signs of distress and to act on those signs.

Work continues to increase the Graduate School visibility in services, excellence initiative, etc. All are continuing to work toward early involvement of the Graduate School in the approval process for both international and domestic partnerships.

5. Report of the Secretary of the Graduate Council (Murray Mitchell)

Dr. Mitchell encouraged Council members to remind colleagues to attend committee meetings when they have a proposal being considered. If any Committee member has a question and nobody can provide an answer, the proposal is at risk of languishing for another month. Reminders are sent for committee meetings that are typically held on the second Monday of the month.

We are working with the Office of the Registrar to create an electronic submission system for dealing with Special Topics Course proposals in the hope that such a system might better facilitate the tracking of proposals. Please encourage program colleagues to check the Graduate Council Minutes to see if action has been taken on a proposal. If the course does not appear in the minutes, please follow up to see what has happened.

Please remind colleagues not to assign "T" grades to 799 or 899 courses if they have not seen the student all semester. Assigning the grade indicates to the student that he/she is making satisfactory progress and this may not be the case.

In a related request, developing a Graduate Student Handbook can be a very helpful document to produce for your students—I'm happy to help in any way I can. Indicating, among your other guidelines, some information as to what "satisfactory progress" means in your program would be most helpful. I have come across a student who has been enrolled for more than 20 years—it would be difficult to characterize this student as making satisfactory progress.

Last, we will be charging the Academic Policy and Practices Committee to address the following: Review and, if appropriate, recommend revised wording to Graduate School language regarding policies that govern Transfer Credits. Specifically, langue on transfer credits in:

- 1. Certificate and Specialist Requirements
- 2. Master's Degree Requirements
 - a. Including "A Second Master's Degree from USC"
- 3. Doctoral Degree Requirements
- 4. Academic Regulations

6. **Report on Professional Development** (Heather Brandt)

• Fall 2017 #GRADprofdev updates:

	Registered	Attended	Outcome: How valuable was the workshop on September 22 and/or 23 as a professional development activity to you?
Shut Up and Write (9/22)	22	14	8.79
Shut Up and Write (9/23)	24	17	8.79
Writing a Teaching Philosophy, Part 1 (10/4)	28	27	Pending
Considering and Applying Your Transferable Skills (10/6)	33	12	Pending
Learning from the Best: Mungo Award Winners (10/16)	19		Pending

Remaining events:

- Learning the Art of Building Your Network webinar (10/27)
- Networking Twitter chat (10/27)
- Writing a Teaching Philosophy, Part 2 (11/1)
- Start Smart (11/2)
- Shut Up and Write (11/3, 11/4)
- Teaching in Different Settings (11/10)
- Professional Journeys webinar (12/1)

Already planning programming for spring 2018. If you have recommendations, please contact Heather.

• CGS PhD Career Pathways:

The Council of Graduate Schools (CGS) recently <u>announced</u> a new initiative to improve understanding of career pathways for current PhD students and alumni. The University of South Carolina (UofSC) is participating in this innovative CGS initiative as an affiliate institution. The project seeks to determine what types of careers PhDs pursue and examines their career trajectories up to fifteen years post-PhD. The data collected will be used to help determine what skills are needed to be successful in a variety of career pathways. This information will then be shared with institutions, including UofSC, to implement program improvement for current PhD students. Data collection will begin in fall 2017, and CGS will publish the initial findings in fall 2018.

UofSC is Part of a New Initiative to Better Understand PhD Career Pathways

http://www.gradschool.sc.edu/post.asp?eventid=1229

Documenting What PhDs Do for a Living, The Chronicle

http://www.chronicle.com/article/Documenting-What-PhDs-Do-for/241449

AAAS Career Pathways Program:

The Graduate School has purchased 100 licenses to the American Association for the Advancement of Science (AAAS) Career Pathways Program. *Career Pathways: Learning Beyond Grad School* program is designed to prepare graduate students for the real-life challenges – and opportunities – that await beyond the classroom and help them explore and pursue their career dreams. The online program is comprised of eight courses, two elective courses, and a series of exclusive supporting tools: job aids, a career pathway map, sample resumes and cover letters, role play scenarios and more. With Mike Matthews, Heather Brandt has reached out to SmartState chairs, graduate directors in selected STEM programs, fourth-year Presidential Fellows, and Lauren Clark (Postdoctoral Association) to recommend doctoral students and post-doctoral fellows for the program. Today, via social media, the opportunity for general graduate students to request access was launched

(https://docs.google.com/forms/d/e/1FAIpQLScPb9Zsc bADHQWGm9WP7 5nkh8nyxrc7TC73u3PU6di wezbQ/viewform). A pre-license survey will be completed prior to granting access to the online program, and a post-test survey will be administered in April 2018.

- Additional professional development resources available for graduate students (refer to attachment for details).
 - National Center for Faculty Development and Diversity
 - National Postdoctoral Association
 - Imagine PhD (starts October 23)
 - Cornell Graduate School Productive Writer Listserv

- 6. **Report of the Graduate Student Association Representative** (Matthew Owens) No report.
- 7. **Report of the Academic Policy and Practices Committee** (Maryah Fram) No report.
- 9. Report of the 500/600 Level Courses, Distance Education and Special Courses (Murray Mitchell)

A listing of 500/600 Level Courses is presented to Council for informational purposes only.

ARTS 500 (3) Visual Meaning (Course Change Proposal, Fall 2018)

ARTS 510 (3) Painting I (Course Change Proposal, Fall 2018)

ARTS 511 (3) Painting II (Course Change Proposal, Fall 2018)

ARTS 513 (3) Advanced Watercolor (Course Change Proposal, Fall 2018)

ARTS 525 (3-6) Three-Dimensional Studies I (Course Change Proposal, Fall 2018)

ARTS 526 (3-6) Three-Dimensional Studies II (Course Change Proposal, Fall 2018)

EMCH 530 (3) Engineering Optimization (Spring 2018)

FAMS 597 (3) Special Topics in Comparative Studies in Film and Media (Delete Course, Fall 2018)

JOUR 502 (3) Advanced Radio Programming (Delete Course, Fall 2018)

JOUR 503 (3) Advanced Television Programming (Delete Course, Fall 2018)

JOUR 523 (3) Television Directing (Delete Course, Fall 2018)

JOUR 524 (3) Advertising Management (Delete Course, Fall 2018)

JOUR 543 (3) Telecommunications and Society (Delete Course, Fall 2018)

JOUR 546 (3) Advanced Copyediting (Delete Course, Fall 2018)

JOUR 549 (3) Introduction to Magazine Editing (Delete Course, Fall 2018)

JOUR 552 (3) Cable/Satellite Communication (Delete Course, Fall 2018)

JOUR 554 (3) Telecommunications Law and Regulation (Delete Course, Fall 2018)

JOUR 559 (3) Advanced Magazine Editing (Delete Course, Fall 2018)

JOUR 565 (3) Advanced Media Analysis (Delete Course, Fall 2018)

JOUR 570 (3) Newspaper in the Classroom (Delete Course, Fall 2018)

JOUR 572 (3) Advanced Reporting (Delete Course, Fall 2018)

JOUR 577 (3) Newspaper Feature Articles (Delete Course, Fall 2018)

JOUR 578 (3) Publication Advising (Delete Course, Fall 2018)

JOUR 581 (3) Advanced TV Production and Direction (Delete Course, Fall 2018)

JOUR 583 (3) Newspaper Photojournalism (Delete Course, Fall 2018)

POLI 552 (3) Economic Development Policy (New Course Proposal, Spring 2018)

Distance Delivery Proposals

SLIS 534 (3) Knowledge Discovery Techniques (New Course Proposal; Spring 2018)

Special Topics Course Proposals

BMEN 589 (3) Advanced Biomechanics (two sections; Fall 2017)

BMEN 589 (3) Bio Nano/Micro Electro-Mechanical Systems (two sections, Fall 2017)

COMD 710 (3) Language Structure in Aphasia (Spring 2018)

CRJU 591 (3) Crime Over the Life Course (Spring 2018)

CRJU 591 (3) Criminological Case Studies (Spring 2018)

CRJU 591 (3) Law and Lyrics (Spring 2018)

CSCE 790 (3) Parallel Programming Models for Multicore and Manycore Processors (Fall 2017)

ECIV 790 (3) Intermodal Freight Transport (two sections; Fall 2017)

ELECT 559 (3) FEEDER: Advanced Electric Machines and Drives (Fall 2017)

EMCH 561 (3) Nuclear Fuel Materials and Behavior (two sections, Fall 2017)

EMCH 561 (3) Engineering Optimization (two sections, Fall 2017)

ENCP 789 (3) IGERT 700-Overview

ENCP 789 (3) IGERT 717 – The Energy Escape

ENCP 789 (3) IGERT 710 – Nanoscience: Chemistry and Physics of Low Dimensional Materials

ENHS 793 (3) Environmental Pollution and Women's Reproductive Health (Spring 2018)

ENGL 706 (3) English and Continental Renaissance Literature (Fall 2017)

ENGL 709 (3) Poetry of the Romantic Era (Fall 2017)

ENG 721 (3) Influence & Intertextuality in the American Renaissance (Fall 2017)

ENGL 722 (3) Studies in American Fiction after 1945 – Pynchon and DeLillo (Fall 2017)

ENG 741 (3) "Invisible Man" and American Culture (Fall 2017)

ENGL 748 (3) Colonial Modernity (Fall 2017)

EPID 894 (3) Advanced Nutritional Epidemiology (Spring 2018)

EXSC 755 (3) Advanced Clinical Skills in Athletic Training (Spring 2018)

EXSC 755 (3) Professional Issues in Athletic Training (Spring 2018)

FAMS 510 (3) Classical Hollywood Cinema (Spring 2018)

FAMS 511 (3) Alternative Media/Alternative Communities (Spring 2018)

FAMS 511 (3) American Teen Film (Spring 2018)

FAMS 555 (3) Documentary Film Media Studies (Fall 2018)

FAMS 566 (3) Superheroes Across Media (Spring 2018)

10. Associate Graduate Faculty Nominations (Murray Mitchell)

Name: **Dwayne Baker** (PhD)

Program: Geography

Term: Spring 2018 – Fall 2023

Name: **Gina M. Kunz** (PhD)
Program: Educational Studies
Term: Fall 2017 – Fall 2023

Name: Kirsten Lackstrom (PhD)

Program: Geography

Term: Spring 2018 – Fall 2023

These nominations received unanimous support by the Graduate Council.

11. **Fellowships and Scholarships Committee** (Scott White) No report.

12. Report of Science, Math, and Related Professional Programs Committee (Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

https://www.sc.edu/programproposal/agenda/?id=34&code=GCO

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

- **BIOL Major / Degree Program**, Professional Science Master (PSM), Arts and Sciences, Terminate Program: Fall 2018
- BIOS 757 (3) Intermediate Biometrics , Public Health, CCP: Fall 2018
- BIOS 758 (4) Advanced Biometrics, Public Health, CCP: Fall 2018
- BIOS 780 (3) Introduction to Quantile Regression, Public Health, CCP: Fall 2018
- BMSC 745 (2) Clinical Medicine Medical Interviewing, Medicine, CCP: Fall 2018
- COMD 735 (2) Counseling in Speech-Language Pathology, Public Health, NCP: Fall 2018
- ELCT Major / Degree Program, MS System Design, Engineering and Computing, Terminate Program: Fall 2018
- ENVR 802 (3) Environmental Policy and Management, Arts and Sciences, NCP: Spring 2018
- EPID 788 (3) Practical Methods for Secondary Data Analysis, Public Health, NCP: Spring 2018
- NURS 704 (3) Advanced Health Assessment, Nursing, CCP: Fall 2018
- PHYT Major / Degree Program, Public Health, Degree Requirements: A minimum of 106 post baccalaureate hours (typical program is 123 hours). The exact number of hours will be determined by the Program of Study Committee

These proposals were unanimously approved by Graduate Council.

13. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Drucilla Barker was not in attendance; report given by Murray Mitchell).

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site: https://www.sc.edu/programproposal/agenda/?id=34&code=GCO

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

- ECON Major / Degree Program, Economics, M.A., Business, Change in Program: Fall 2018
- **EDEX 712** (3) Instruction of Students with Intellectual Disabilities, Education, CCP: Fall 2018

- **EDEX 763** (3) Integrated Secondary Curriculum, Instructional Strategies, and Transition Programs, Education, NCP: Spring 2018
- EDFI 747 (3) Critical Race Theory and Education, Education, NCP: Spring 2018
- **ENGL Major / Degree Program,** Direct-Admission Doctor of Philosophy in English with an Emphasis in English and American Literature, Arts and Sciences, Change Program: Fall 2018
- **FINA 780** (3) Entrepreneurial Finance and the Dynamics of Emerging Ventures, Business, NCP: Spring 2018
- **HIST 775** (3) Comparative History of Slavery in the Americas from the 15th to the 19th Century, Arts and Sciences, NCP: Spring 2018
- IBUS 719 (3) Social Networks and Global Leadership, Business, NCP: Spring 2018
- IBUS 729 (3) Comparative Innovation Systems, Business, NCP: Spring 2018
- **INTB Dual Degree Program,** Master of International Business Dual Degree with Aalto University (Finland), Business, New Program: Spring 2018.
- MGMT 737 (3) Human Resources Experiential Project, Business, NCP: Spring 2018
- MGSC 897 (3) Global Supply Chain Operations Management: Graduate Capstone Consulting Project, Business, CCP: Fall 2018
- **RFMR Major / Degree Program**, Master of Retailing, Hospitality, Retail, and Sport Management, Change in Program: Fall 2018
- SOCY Major / Degree Program, MA in Sociology, Arts and Sciences, Change in Program: Fall 2018
- WGST Academic Certificate, Women's and Gender Studies, Certificate, Arts and Sciences, Change in Program: Fall 2018

These proposals were unanimously approved by Graduate Council.

14. Report of the Grievances, Appeals and Petitions Committee (Swann Adams)

The Council went into closed session to discuss a student appeal.

In open session, the Council was asked to vote on the recommendation from the GAP Committee. With one abstention, the Council voted to support the recommendation.

- 15. Other Committee Reports
- 16. Old Business
- 17. New Business
- 18. Good of the Order
- 19. Adjournment

The meeting was adjourned at 3:10p.m.

Murray Mitchell, Secretary

CC:

Harris Pastides, President
Joan Gabel, Provost
Cheryl Addy, Vice Provost & Dean of the Graduate School
Deans
Department Chairs
Graduate Directors
Aaron Marterer, University Registrar
Elaine Belesky, Office of the Registrar
Andrew Graves, Office of the Registrar

UofSC is Part of New Initiative to Better Understand PhD Career Pathways

Fall 2017

The Council of Graduate Schools (CGS) recently <u>announced</u> a new initiative to improve understanding of career pathways for current PhD students and alumni. The University of South Carolina (UofSC) is participating in this innovative CGS initiative as an affiliate institution. The Chronicle of Higher Education recently featured the CGS initiative as well in, "<u>Documenting What PhDs Do for a Living</u>".

The new CGS project, entitled "<u>Understanding PhD Career Pathways for Program Improvement</u>," is supported by grants from the Andrew W. Mellon Foundation and the National Science Foundation. The project seeks to determine what types of careers PhDs pursue and examines their career trajectories up to fifteen years post-PhD. The data collected will be used to help determine what skills are needed to be successful in a variety of career pathways. This information will then be shared with institutions, including UofSC, to implement program improvement for current PhD students. Data collection will begin in fall 2017, and CGS will publish the initial findings in fall 2018.

Before the end of the month, surveys will be sent to UofSC alumni who received doctoral degrees from 28 selected degree programs in the humanities and STEM field. The first alumni survey will include over 450 doctoral degree recipients from July to June in 2001-02, 2008-09, or 2013-14. Campus stakeholders, representing the 28 selected degree programs and other offices, at UofSC will receive an update regarding survey and preliminary data by the end of the year. The Graduate School will share the purpose of the survey, provide ongoing updates on the status of activities, include overall results, and invite use of the results for program improvement on our various social media channels (Facebook, Twitter, and Instagram), as well as our website.

The Graduate School would like to thank the many stakeholders across campus, including both college and department-level leadership and representation from a variety of university offices, who contributed their time to the development of our university's proposal, which would not have been possible without their support.

The Graduate School looks forward to helping shape the future of doctoral education and providing support for a variety of meaningful career options for its PhD students.

Contact Dr. Heather Brandt, Associate Dean for Professional Development in the Graduate School at CGSpathways@sc.edu with any questions or for more information about the CGS PhD Career Pathways project.





Announcement posted http://www.gradschool.sc.edu/post.asp?eventid=1229



PROFESSIONAL DEVELOPMENT RESOURCES



UofSC has an institutional membership to the National Center for Faculty Development and Diversity, which includes resources for graduate students, post-doctoral fellows, and faculty, webinars that will help enhance professional development, and more. You are eligible to join with a UofSC email address. Access at: https://www.facultydiversity.org/join



UofSC has a membership to the National Postdoctoral Association, which is open to graduate students, post-doctoral fellows, and faculty and includes relevant resources. You are eligible to join with a UofSC email address. Access at: https://npamembers.site-ym.com/



ImaginePhD is a free online career exploration and planning tool for PhD students and postdoctoral scholars in the humanities and social sciences. Humanities and social sciences PhD students and their mentors have long recognized the need for more resources to help bridge the knowledge gap between doctoral education and the realm of career possibilities. ImaginePhD is designed to meet this need by allowing users to:

- assess their career-related skills, interests, and values
- explore careers paths appropriate to their disciplines
- create self-defined goals
- map out next steps for career and professional development success

Access at: https://www.imaginephd.com/



Sponsored by the Cornell Graduate School, the **Productive Writer listserv** is designed for graduate students who are writing their proposal, thesis, dissertation, fellowship applications, or other manuscripts. Subscribers receive email messages every other week with writing tips, strategies and encouragement to help you start, persist (and endure), and complete your academic writing projects.

Access at: http://gradschool.cornell.edu/announcement/productive-writer-listserv

Sign up at: https://visitor.r20.constantcontact.com/manage/optin?v=0017CAV ERFAzG-bsR2rbY4QAU7BD0rR-

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Fall 2017 #GRADprofdev Events

Be sure to check in with us online every Friday during the academic year for Professional Development Fridays.

Use #GRADprofdev and GradSchoolAtUSC to find us on:











- **SEPTEMBER 22-23: Shut Up and Write!**, 9 a.m. 3 p.m. each day at the Writing Center (Byrnes 703), organized with the Writing Center
- **SEPTEMBER 28: Start Smart**, 4 6 p.m. in Byrnes 311, *organized with the Student Success Center*
- **OCTOBER 4: Writing a Teaching Philosophy, Part I**, 4 5:30 p.m. at the Center for Teaching Excellence in Thomas Cooper L511, *organized with the Center for Teaching Excellence*
- **OCTOBER 6: Considering and Applying Your Transferable Skills** (webinar), 2 3 p.m.
- **OCTOBER 16:** Learning from the Best: Mungo Award Winners, 4 6 p.m. at the Center for Teaching Excellence in Thomas Cooper L511, *organized with the Center for Teaching Excellence*
- OCTOBER 27: Learning the Art of Building Your Network (webinar), 2 3 p.m. + Twitter chat, 3 4 p.m.
- **NOVEMBER 1: Writing a Teaching Philosophy, Part II**, 4 5:30 p.m. at the Center for Teaching Excellence in Thomas Cooper L511, *organized with the Center for Teaching Excellence*
- **NOVEMBER 2: Start Smart**, 5 7 p.m. at the Student Success Center on the Thomas Cooper Mezzanine, *organized with the Student Success Center*
- **NOVEMBER 3-4: Shut Up and Write!**, 9 a.m. 3 p.m. each day at the Writing Center (Byrnes 703), organized with the Writing Center
- **NOVEMBER 10: Teaching in Different Settings**, time TBD at the Center for Teaching Excellence in Thomas Cooper L511, *organized with the Center for Teaching Excellence*
- **DECEMBER 1: Professional Journeys** (webinar), 2 3 p.m.
 - ***All webinars will be recorded; register to receive the link to view the recording.

Register for events and get more info at gradschool.sc.edu/calendar.asp Questions? Email GRADprofdev@sc.edu

